

Form for Submission of Questions
Request for Proposals Form for Submission of Questions

Your Organization's Name:			
#	Solicitation Reference	Question	Response
1	General question	Why has this RFP been issued? Are there current service issues?	We are currently are using the California Department of General Services (Office of Risk & Insurance Management) to provide brokerage services. We would like a dedicated broker providing services that are specific to the Judicial Council of California's needs. There are no service issues.
2	General question	Please provide a schedule of insurance that lists all current policies to include the name of coverage, carrier, renewal date, premium, carriers, limits, deductibles	See attached
3	Attachment K. Pricing	Is it acceptable to provide commission percentages for each line of coverage versus one for all lines?	No, please provide a single percentage to be applied to all lines of insurance.
4	General question	Which firm is the incumbent insurance broker?	The DGS Office of Risk and Insurance Management contracts with Alliant Insurance Services.
5	General question	What is the total premium spend for the current program?	Approximately \$2.9 million
6	General question	Who is the Council's third party administrator(s)? If none, who administers the claims?	JCC staff manages all claim along with the assigned insurance adjusters.
7	RFP Section 3.3.1.iv page 9	Confirm that the Council's staff will be responsible for reporting claims to the appropriate carrier and that the broker will monitor, not report.	Yes, JCC staff will report claims to the carrier directly and the broker will monitor and assist when requested.

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8	RFP Section 3.4 page 9	This section references that Attachment B, Exhibit A contains information regarding lines of insurance being purchased; however, Attachment B does not have an Exhibit A.	Property Insurance information was incorporated into the RFP, Section 1.3 Current Risk Financing Program. We have provided a list of all current lines of insurance being purchased in reference to question #2 above. Please see the attachment provided for that information.
9	RFP Section 3.3.1.i page 9	Please explain what is being required of the broker for claims administration.	JCC staff would like the broker to monitor all claims and assist when requested.
10	Attachment C, 2.	Our firm does not provide redlined versions of contracts as part of an RFP process. Would it be acceptable to list the sections requiring negotiation and the rationale? If awarded the account, we would then provide a redlined version of the contract.	This is acceptable
11	General Questions	Please confirm the effective dates of the various insurance programs included in the RFP.	Please reference to answer on Question # 2
12	General Questions	Please advise the incumbent broker and how long they have represented the Judicial Council.	The current broker being used has been representing the JCC for 1 year
13	General Questions	What issues or concerns does JCC have with the services of the incumbent broker? i.e. What point points are you hoping to resolve by issuing the RFP?	We currently are using a California Department of General Services, (Office of Risk & Insurance Management) to provide brokerage service. We would like a dedicated broker providing services that are specific to the Judicial Council of California. There are no service issues.
14	RFP Section 3.3	Please advise the scope of service required for loss control and claims services.	Refer to RFP Section 3.3 Risk and Claims Services for detailed service requirements.

RFP Title: Insurance Brokerage Services

RFP Number: FS-2019-11-BD

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15	General Questions	Please provide the current premiums for each insurance program.	Please reference answer on Question # 2