

RFP # ISD 200813-CT
AOC LAN/WAN Project Managers

Questions and Answers

1) **Question:** Is this for locations throughout California or for a specified region?

Answer: Throughout California. Travel is approximately 30%.

2) **Question:** As two 2 consultants are needed for the LAN/WAN PM position is the court asking for a total of 4 candidate submittals, 2 for each position. Or is the court asking for no more than two (2) candidate submittals for the opportunity?

Answer: No more than two (2) candidate submittal for the opportunity.

3) **Question:** Would the selected project managers be responsible for “hands on” deployment?

Answer: No.

4) **Question:** Is the primary location for the position located in San Francisco? Can the chosen consultants work remotely or do they need to be on-site in SF? Is there schedule flexibility for working remotely?

Answer: Primary location is San Francisco. The contract must be on-site as a rule, however off-site work is permitted upon prior approval.

5) **Question:** Under T&C 11. Subcontracting. Do consultants/candidates have to be W-2 employees? Can consultant/candidates also be Incorporated individuals?

Answer: No, consultants/candidates do not have to be W2 employees of the proposer, however, they must at least be subcontractors of the proposer. The AOC will not contract directly with incorporated individuals

6) **Question:** Under T&C 8. Method of Payment. What is time period of payment by the Court. Upon approval of invoice when does the Court pay in 30-60-90 days?

Answer: The AOC does not have a treasury operation. After processing and approval by the AOC, all invoices are subsequently paid by the California State Controller's Office which is outside the control of either the AOC or the judicial branch. Payment generally occurs within 60 days, however, as that function is outside the AOC's control, the AOC will not agree to be bound by, nor is the AOC

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willing to negotiate, any specific net payment terms in any contract awarded as a result of this RFP.

7) **Question:** Is the project currently funded?

Answer: Yes.

8) **Question:** Was a similar RFP put forth in February 2009?

Answer: No.

9) **Question:** Is there a list of current vendors specified?

Answer: No, there is no list of current vendors specified. This solicitation is open to those firms that meet the requirements of the RFP.

10) **Question:** How many projects are concurrently (on average) in an active state?

Answer: 20.

11) **Question:** What is the timeline from inception to deployment on average for WAN/LAN projects in the system?

Answer: 9 months.

12) **Question:** What kind of warranties and service agreements exist with current vendors? How are they managed?

Answer: That is outside the scope of this RFP.

13) **Question:** Does the AOC have an plans to adopt any outsourced managed services?

Answer: That is outside the scope of this RFP.

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14) **Question:** What is the technology refresh cycle for core and edge switching/routing systems?

Answer: That is outside the scope of this RFP.

15) **Question:** Does the AOC maintain a dedicated Microsoft Project Server or utilize other technologies to manage projects?

Answer: That is outside the scope of this RFP.No server, but we use Microsoft Project.

16) **Question:** Is the AOC receptive to utilizing the services of a PGMP on this initiative?

Answer: That is outside the scope of this RFP.

17) **Question:** The job description seems to indicate this position is a liaison between the AOC and the vendors supplying manpower and equipment. Is this an accurate assessment?

Answer: That is outside the scope of this RFP.Yes, This position oversees all projects at the courts while ensuring the AOC's objectives and restrictions are complied with.

18) **Question:** This program appears to have been in progress for at least two years. Can you provide insight with respect to the current status of this program?

Answer: This is the 4th year of the program.

19) **Question:** The job description interchanges the term "contractor" and "project manager" throughout the document, but delineates the responsibilities of these roles. Can you please clarify this?

Answer: They are one in the same.

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20) Question: I need to understand the location of this position to be in San Francisco, is this correct? Will travel be to all of the AOC Regional locations?

Answer: Primary location is San Francisco. Travel is required to every county in the State.

21) Question: Is this position within the scope of a team of project managers or a standalone position? What is the reporting matrix of this organization?

Answer: These are positions in a team of project managers and engineers that report to an AOC Manager.

22) Question: Can you give examples of the types of technical writing that will be required for this role?

Answer: Security policies, standards and guidelines.

23) Question: When you mention samples of relevant published work in Section 6.2.1.3, are you anticipating that the candidates have actually published professional documents previously, or are you looking for them to provide samples of non-confidential documentation prepared for previous clients?

Answer: Non-confidential client documentation will suffice.

End of Questions and Answers